

Dear Parents/Carers,

## **Welcome to Reception**

Welcome to Brook Primary School. We are delighted that you and your child/children will be joining us and we look forward to working in partnership with you in the future.

You will have received written confirmation from the local authority about your child's place in Reception.

## **Transition Session**

We would like to invite your child to a taster session at Brook Primary School. We hope that in doing this, your son/daughter will feel supported in joining our school community and will feel excited to join us.

This is an opportunity for them to meet the staff, spend some time with their new class teacher and see the Reception classrooms.

The session will be on **Tuesday 4 July 2023 from 9.30am to 2.30pm.**

On your child's transition session, your child should wear comfy clothes and bring a water bottle. A fruit snack will be provided at morning break. At lunchtime, a hot school meal (including a vegetarian option) will be provided free of charge, but we would advise your child to bring a packed lunch if they have any specific dietary requirements.

Please indicate on the online Transition Session form below if your child is able to come along for the session and what they would like for lunch.

Transition Session Form: <https://forms.office.com/e/uxHNjPVezs>

If your child already attends Butterflies they will need to attend the Transition session instead of Butterflies on Tuesday 4 July 2023. This means that your child will be starting at 9.30am and finishing at 2.30pm that day. Please take your child to the Reception entrance for 9.30am where they will be greeted by the Reception staff.

## **Reception entrance**

Access to Reception will be via Oak Park Road. There will be a member of staff waiting to greet you by the entrance.

**Please turn over**

## Parents welcome

You are invited to a Parents Welcome meeting on **Tuesday 4 July 2023 at 2pm** in the school hall where we will provide you with further information and where you can meet the Reception staff and ask any questions that you may have.

## Forms to complete:

Below are a number of consent forms that need to be completed. Please complete these online forms by **Friday 30 June 2023**.

New student details form: <https://forms.office.com/e/iWVu9bi45W>

Parental consents form: <https://forms.office.com/e/R2DdXbhZJW>

Photographs and film consent form: <https://forms.office.com/e/mKwm3Z6V9D>

School Life and ParentPay permission form: <https://forms.office.com/e/FRVxbDP3fs>

Collection arrangements: <https://forms.office.com/e/bKrZbLfbgZ>

More about my child: <https://forms.office.com/e/et3NxHCEZa>

You can find lots of useful information about Brook Primary School on our website: <https://brook.sch.life> including information about our Before and After School Club - Buddies

We are committed to ensuring that every child feels secure, confident and excited about their next stage of learning.

Please do not hesitate to pop in or pick up the phone if you have any concerns at all.

More information about our school can be found on the Starting School section on the school website at <http://brook.sch.uk>.

We very much look forward to welcoming you and your child/children into the Brook Primary School Community. If you have any further queries please do not hesitate to contact us.

Yours sincerely



Mrs Fellows  
Head Teacher